

**PLEASE RETURN THIS REGISTRATION FORM DIRECTLY TO THE HOTEL BEFORE  
APRIL 25, 2015 TO:**

E-mail: [arfernandes@portopalaciohotel.pt](mailto:arfernandes@portopalaciohotel.pt)

Fax number : 00.351.22.600.63.97

Att. Ana Rita Fernandes

Room Reservation Form: PORTO PALACIO CONGRESS HOTEL & SPA

<b>“IMTC Super Op 2015” 14th May 2015 to 23rd May 2015 Porto Palácio Congress Hotel &amp; SPA - PORTO, PORTUGAL</b>
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<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	
Last name : .....	First name : .....	
Second Guest Name (if applied): .....		
Arrival Date: .....	Departure Date: .....	
Fax n°: .....	Telf n°: .....	E-mail: .....

<u>Executive Room</u>	<u>Deluxe Room</u>
<input type="checkbox"/> <b>Single - 105,00 €</b>	<input type="checkbox"/> Single - 155,00 €
<input type="checkbox"/> Double - 125,00 €	<input type="checkbox"/> Double - 175,00 €

**Rates are per room and per night, including the following services and benefits free of charge:**

- Buffet Breakfast in our restaurant
- Wireless Internet Connection (WI-FI) in every room and common areas
- Unlimited usage during 1h30 of the following Health Club services: swimming pool, sauna, Turkish bath and Jacuzzi.
- Entrance to visit to the Port Wine Cellars
- Porterage IN & OUT
- Taxes & Service
- Check-In time: from 2 p.m./ Check-Out time: until 12 p.m.

**All reservations have to be guaranteed with a valid credit card number and expiry date.**

**Guarantee by credit card:**

<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Diners Club
<input type="checkbox"/> Eurocard	<input type="checkbox"/> American Express	

Credit Card holder: .....

Credit Card Nr : ..... Expiration Date .....

**Terms of Cancellations and No Shows:**

Cancellations without penalty: until 30th April 2015  
Cancellations between 30th April and 08th May 2015: Payment of first night.  
Cancellations after 08th May 2015: Full Payment  
No Shows: Full Payment  
Early Departure / Late Arrival: Full Payment

**Payment Directly by the client to the Hotel at check-out.**

*To Help us with the burocratic procedures at check in, please send us the passport number or ID document number*

<u>Date : .....</u>	<u>Signature : .....</u>
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